**Health and Safety**

Worker health, safety and well-being is important to the {insert company name}. {Insert company name's health and safety rules and procedures are designed to provide a safe and healthy work environment and meet applicable health and safety laws. Maintaining a safe and healthy work environment relies heavily on the choices and behavior of individuals.

Each of us must be aware of the rules and procedures that apply to our workplace, diligently follow the rules, and encourage others to do the same. Immediately report any unsafe situations or acts to your manager, Facilities Management or Human Resources.